

## SC/ST Pamphlet

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How to get register for SC/ST Quota in undergraduate admission?

The candidates belonging to SC/ST category have to register with the University of Delhi under the reserved quota of are 22.5 % ( 15 for SC and 7.5% for ST) for them.

Where to register for SC/ST quota for undergraduate admission?

The candidates can register under SC/ST Quota at any one of the following centres mentioned below :

1. Delhi University , North Campus
2. Delhi University, South Campus
3. Rajdhani College, Raja Garden, Ring Road
4. Shyam Lal College, Shahadara

Which documents I have to submit for registration?

Following documents are to be submitted at the time of registration :

1. Two Self attested Photocopy of SC/ST certificate in the name of candidate The Self Attested Photocopy and Original Class X certificate
  2. The Self Attested Photocopy of Class XII Marksheet
  3. The Self Attested Photocopy of Class XII Certificate / Provisional Certificate
  4. Two self attested Photographs
- (All Original certificates will be returned after verification)

Will I get acknowledgement receipt after submitting my application?

Yes, after submitting your application with the requisite attachments, you will get an acknowledgement receipt and also the computerized slip bearing the details of your college and course applied.

Can I change course and college choice even after submitting my application and receipt of acknowledgement?

Yes, till the last date of registration, a candidate can change the options.

How can I change course-college choice/ order even after submitting my application ?

You have to submit a request for modification and duly signed computerized acknowledgement slip at the same centre where you have registered.

Where can I see cut-off list for SC/ST?

The cut-off list will be displayed at North Campus and also can be checked at <http://www.du.ac.in>

Can I apply under General Category also? Is it necessary to fill a separate form for general Category or my name will be automatically transferred to General category?

Yes, you can apply under general category also. For applying under general category you have to fill a separate form. The benefit related to SC/ST Quota will still be available.

Is SC/ST admission cut-off lists are different from General category cut-off list.

Yes, the general lists are displayed by colleges while SC/ST category list is displayed at North campus.

I registered last year and couldn't join the allocated college due to certain reasons. Can I get another chance to register myself this year also?

Yes, you can get a second chance on the production of:

1. Provisional admission slip in original or
2. Registration slip i.e counterfoil with stamp and photo in original

If I don't collect my admission slip from the university within the stipulated dates, can I take admission even after the stipulated dates?

No, then you may get chance only after all admissions are over and any seats are remaining vacant.

How to choose best college and course?

There are certain parameters which you have to keep in mind before deciding the best college or course for example distance of college from you residence place, your career, interests in the subject and percentage of marks.

Which colleges have hostel facilities? When and where to apply?

For hostel facilities you have to apply in the colleges directly. A complete list of hostels is mentioned in Information bulletin.

Can I get fee concession? What is the procedure for getting fee concession?

Yes. The SC/ST candidates are exempted from tuition fee whose parents are not paying Income tax.

I am SC/ST and have applied in the quota. Can I apply in Sports Quota also?

Yes, But at a time you can avail only one Quota.

Can I apply in colleges directly for SC/ST quota?

No, only centralized admission is available in Delhi University.

Is SC/ST quota available in PG courses also?

Yes, you have to apply in concerned faculty.

How can I locate my college?

You can see the address of the college in information Bulletin, locate in the map given along with information bulletin or you can use google map given on our website

<http://www.du.ac.in>

Is it necessary to return my provisional admission slip if I am not taking admission in any college?

No, you can retain the slip as proof that you have not taken admission in the preceding year .

If I loose my provisional admission slip then what should I do?

You have to lodge an FIR with the police station.

How much I have to pay for SC/ST admission forms?

Form is free of cost and there is no registration fee and form will be issued on the production of original caste certificate in the name of the candidate and XII class mark-sheet.

Can I register even if I have compartment in class XII Exam?

Yes, your admission will be provisional and subject to the clearance of the compartment. You will not be eligible for Science Honours courses.

Is it possible to get register without caste certificate in my name but having certificate in my father's name?

Yes, you can register provisionally if you produce receipt of application you have submitted to obtain for the issue of SC/ST certificate in your name. Your name will not be included in the allotment process unless you produce caste certificate in your name.

Is it possible to register my name without appearing in person for registration?

Yes, provided all original documents and self attested certificates and duly signed application form accompanied with authority letter is submitted. The provisional admission slip will be issued to candidate only i.e. for admission candidate has to appear in person

If I register my name in SC/ST centralized registration process, does that ensure my seat in any college?

The allocation of seats is done strictly on merit basis. The number of candidates is much more than the seats available.

#### **Checklist:**

1. XII Class original mark sheet and self attested Photocopy
2. XII Class original / provisional certificate and self attested Photocopy
3. X class certificate and self attested Photocopy for D.O.B
4. Original caste/tribe certificate in the name of candidate and two self attested Photocopies
5. Two photographs

#### **Do's and Don't:**

1. Don't lose your acknowledgement slip.
2. It is necessary to take admission during the stipulated period mentioned in your provisional admission slip otherwise you may not get admission
3. Don't consult outsiders for filling admission form and completing formalities. Consult only Counselors appointed by University at the designated centers.
4. Fill all choices of college course in ICR Form. Don't leave any entry as this may limit your choice.
5. Ensure that the serial number on registration form and ICR form are same.