

Student Handbook & Prospectus

**Master's Degree Programme
in
Labour and Development
(On Campus Full Time)**



**School of Interdisciplinary and Transdisciplinary Studies
Indira Gandhi National Open University
Maidan Garhi, New Delhi 110 068**

“Education is a liberating force, and in our age it is also a democratizing force, cutting across the barriers of caste and class, smoothing out inequalities imposed by birth and other circumstances.”

— *Indira Gandhi*



**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI, NEW DELHI – 110068**

**APPLICATION FORM FOR APPLICANTS
FOR
MASTER'S DEGREE PROGRAMME
IN
LABOUR AND DEVELOPMENT
(On Campus Full Time)
July 2010**

Last date to submit filled in application form: 15th June 2010

Price: Rs. 500/- by cash at the sales counter
Rs. 550/- by registered post

Electronic version of the prospectus is available
for download at:
<http://www.ignou.ac.in>

RECOGNITION

IGNOU is a CENTRAL UNIVERSITY established by an Act of Parliament in 1985 (Act No. 50 of 1985). IGNOU Degrees/Diplomas/Certificates are recognized by all the member institutions of the Association of Indian Universities (AIU) and are at par with Degrees/Diplomas/Certificates of all Indian Universities/Deemed Universities/Institutions.

Vetted by: SED & SRD

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Further information on the Indira Gandhi National Open University Programmes may be obtained from the University's office at Maidan Garhi, New Delhi-110068 or its website <http://www.ignou.ac.in>

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1. ABOUT THE UNIVERSITY

1.1 Introduction

The Indira Gandhi National Open University was established by an Act of Parliament in 1985 to achieve the following objectives:

- Democratizing higher education by taking it to the doorsteps of the learners
- Providing access to high quality education to all those who seek it irrespective of age, region, religion and gender
- Offering need-based academic programmes by giving professional and vocational orientation to the courses
- Promoting and developing distance education in india
- Setting and maintaining standards in distance education in the country as an apex body.

1.2 Prominent Features

IGNOU has certain unique features such as:

- International jurisdiction
- Flexible admission rules
- Individualised study: flexibility in terms of place, pace and duration of study
- Use of latest information and communication technologies
- Nationwide student support services network
- Cost-effective programmes
- Modular approach to programmes
- Resource sharing, collaboration and networking with conventional universities, open universities and other institutions/organisations
- Socially and academically relevant programmes based on students need analysis
- Convergence of open and conventional education systems

1.3 Important Achievements

- Emergence of IGNOU as the largest Open University in the World.
- Recognition as Centre of Excellence in Distance Education by the Commonwealth of Learning (1993).
- Taking IGNOU programmes to African and West Asian countries including Maldives, Mauritius, Nepal and Seychelles in all to 35 countries.
- Award of Excellence for Distance Education Materials by Commonwealth of Learning (1999).
- Launch of a series of 24 hour Educational Channels 'Gyan Darshan'. IGNOU is the nodal agency for these channels and regular transmissions are done from the studio at EMPC, IGNOU.
- Launch of 'Edusat' videoconferencing channel (2 way video, 2 way audio)
- Launch of Gyan Vani and other dedicated educational FM channels.

1.4 The Schools of Studies

With a view to develop interdisciplinary studies, the University operates through its Schools of Studies. Each School is headed by a Director who arranges to plan, supervise, develop and organize its academic programmes and courses in coordination with the School staff and different academic, administrative and service wings of the University. The emphasis is on providing a wide choice of courses at different levels. The following Schools of Studies currently are in operation:

- School of Humanities (SOH)
- School of Social Sciences (SOSS)
- School of Sciences (SOS)
- School of Education (SOE)
- School of Continuing Education (SOCE)
- School of Engineering & Technology (SOET)
- School of Management Studies (SOMS)
- School of Health Sciences (SOHS)
- School of Computer & Information Sciences (SOCIS)
- School of Agriculture (SOA)
- School of Law (SOL)
- School of Journalism and New Media Studies (SOJNMS)
- School of Gender and Development Studies (SGDS)
- School of Tourism Hospitality Service Sectoral Management (SOTHSSM)
- School of Interdisciplinary and Trans-disciplinary Studies (SITS)
- School of Social Work (SOSW)
- School of Vocational Education and Training (SOVET)
- School of Extension and Development Studies (SOEDS)
- School of Foreign Languages (SOFL)
- School of Translation Studies and Training (SOTST)
- School of Performing & Visual Arts (SOPVA)

1.5 Academic Programmes

The University offers both short-term and long-term programmes leading to Certificates, Diplomas and Degrees, which are conventional as well as innovative. Most of these programmes have been developed after an initial survey of the demand for such Programmes. They are launched with a view to fulfill the learner's needs for:

- Certification,
- Improvement of skills,
- Acquisition of professional qualifications,
- Continuing education and professional development at work place,
- Self-enrichment,
- Empowerment

2. ABOUT THE M.A. PROGRAMME IN LABOUR AND DEVELOPMENT

M.A (Labour and Development) is a Full Time and On-Campus Programme, which is offered by the **School of Interdisciplinary and Transdisciplinary Studies (SOITS)** at the IGNOU headquarters at Maidan Garhi, New Delhi.

2.1. Objectives and Utility of the Programme

The programme provides in-depth understanding of importance of labour in the development process, with special reference to India and developing countries. The course work planned in the programme will help the students to have a detailed understanding of the theoretical, conceptual, legal and empirical issues pertaining to labour. The changing dimensions and profile of labour and employment in contemporary India, in the context of the ongoing process of globalization, will be adequately covered in the programme. The importance of different stake holders – state, trade unions, NGOs and international organizations- in addressing the ongoing transformations in the labour market will also be emphasized and elaborated in the course work.

The course will give an opportunity to students to understand the socio-political and historical underpinnings of development processes in different economies and its impact on labour and employment relations. This will help the students to situate the contemporary developments in Indian economy and labour in a broader context. They will also be able to comprehend, analyse and interpret available data in related areas. It is expected that, the students who successfully complete this programme will get opportunities to work in the government, NGO's, labour organizations and the corporate sector.

2.2. Approach/Methodology

Given the fact is that labour is a subject that cannot be understood fully, purely through the framework of any of the disciplines in social sciences, **the methodology of the course will be purely interdisciplinary.** Apart from class room based teaching, the students will be given ample opportunities to organize and participate in seminars and conferences in related areas as well as to prepare activity-based/practical assignments on each of the modules/units offered in the course work. Learning will also include field trips and interaction with labour and labour organizations and NGO's.

The Master's Degree Programme in Labour and Development i.e. M.A. (Labour and Development) is offered as an on-campus programme in face-to-face mode. The classroom teaching will be done by IGNOU faculty and eminent experts from different institutions who will be especially involved in this programme as guest faculty. The classes will be held at IGNOU's Headquarters at New Delhi and field visits for the project work will be in and around Delhi

2.3. Semester-wise Plan

The programme will be divided into four academic semesters. There will be a total of 64 Credits – where One Credit = 30 learning hours (including class room teaching, tutorials, field visits, seminars etc.). Except the final semester, each semester will have 4 Courses carrying 4 Credits each. The final semester will be divided into two courses – **a research methodology course carrying 4 credits and a dissertation carrying 12 credits**. The following is a tentative outline of the learning planned in each of the semesters.

Outline of Syllabus – Courses and Course Codes

Course Code	Course Title	Nature of Course	Credits
Semester I			
MLD-001	Labour and Development: Basic Issues and Interrelations	Theory	4
MLD-002	Labour and Employment in Development Theory	Theory	4
MLD-003	Indian Economy and Society in Transition	Theory	4
MLDI-004	Labour and Development in India	Theory	4
Semester II			
MLD-005	Labour Market Institutions and Labour Mobilisation	Theory	4
MLD-006	Globalisation and Labour	Theory	4
MLD-007	Changing forms of Production and Labour	Theory	4
MLD-008	Research Methodology – Part I : Quantitative	Theory	4
Semester III			
MLD-009	State and Labour	Theory	4
MLD-010	Formal and Informal Labour	Theory	4
MLD-011	Women, Work and Employment	Theory	4
MLD-012	Research Methodology: Part II : Qualitative	Theory	4
Semester IV			
MLDI-013	Seminar Paper	Theory/Practical	4
MLDL-014	Dissertation	Project	12
Total Credits			64

2.4. Other Details

- 2.4.1 Programme Credits** : 64
- 2.4.2 Eligibility** : Graduates from any discipline with interest in labour studies are eligible to apply.
- 2.4.3 Minimum Age** : 20 years
- 2.4.4 Medium of Instruction** : English
- 2.4.5 Duration** : Two Years
- 2.4.6 Programme Fee** : Rs.2500 per semester (Total Rs. 10, 000/-)
(A few scholarships will also be offered to select candidates)
- 2.4.7. Students Intake** : The programme will admit only 15-20 students.
The reservation of seats for SC/ST/OBC and other categories will be there as per the University rules.
- 2.4.8 Mode of Admission** : The admission will be on marks basis and interview. If needed, a written test will also be conducted. Interview will be held at IGNOU, New Delhi.

2.4.9 Programme Team

Programme Coordinator:

Dr.Babu P.Remesh, Email: babu@ignou.ac.in (M): 09811389095

Joint Coordinator:

Dr.Sadananda Sahoo, Email: sahoocsid@yahoo.com (M) : 09818602718

Consultant:

Mr. C.P.Vinod, Email:vinod.vel@gmail.com (M):09560705986

3. UNIVERSITY RULES

The University reserves the right to change the rules from time to time. However, latest rules will be applicable to all the students irrespective of the year of registration.

3.1 Educational Qualifications Awarded By Private Institutions

Any educational qualification awarded by the Private Universities established under the provisions of the “Chhattisgarh Niji Kshetra Vishwavidyalaya (Sathapane Aur Viniyaman), Adhiniyam, 2002” are non-existent and cannot be made the basis of admission to higher studies with IGNOU.

3.2 Incomplete and Late Applications

Incomplete application forms/ registration forms, received after due date or having wrong options of courses or electives or false information, will be summarily rejected without any intimation to the learners. The learners are, therefore, advised to fill the relevant columns carefully and enclose the copies of all the required certificates duly attested by a Gazetted Officer.

3.3 Validity of Admission

Learners offered admission have to join on or before the due dates specified by the University. In case they want to seek admission for the next session, they have to apply afresh and go through the admission process again.

3.4 Reservation

The University provides reservation of seats for Scheduled Castes, Scheduled Tribes, non-creamy layer of OBC, War Widows, Kashmiri Migrants and Physically Handicapped learners, as per the Government of India rules, for admission to its various programmes.

3.5 Scholarships and Reimbursement of Fee

The learners belonging to reserved Categories, viz. Scheduled Castes, Scheduled Tribes and Physically Handicapped have to pay the full fee at the time of admission to the University along with other general category candidates.

SC/ST learners have to collect and subsequently submit their scholarship forms to the respective State's Directorate of Social Welfare or Office of the Social Welfare Officer, through the Director (I/C), SOITS of IGNOU for reimbursement of programme fee.

Similarly, Physically Handicapped learners admitted to IGNOU Programmes are eligible for Government of India scholarships. They are advised to collect scholarship forms from the respective State Government Directorate of Social Welfare or Office of the Social Welfare Officer and submit the filled-in forms to them through the Director (I/C), SOITS, IGNOU.

Scholarship scheme of National Centre for Promotion of Employment of Disabled People (NCPEDP) for Post Graduate level programmes is applicable to the students of this University also. Such students are advised to apply to awarding authority.

3.6 Refund of Fee

Fee once paid will not be refunded under any circumstances. It is also not adjustable against any other programme of this University. However, in cases where University denies admission, the programme fee will be refunded after deduction of registration fee through A/c Payee Cheque only through Director, SOITS, IGNOU.

3.7 Official Transcripts

The University provides the facility of official transcripts on request made by the learners on plain paper addressed to Registrar (SED), IGNOU, Maidan Garhi, New Delhi-110 068. A fee of Rs.200/- per transcript payable through DD in favour of IGNOU is charged for this purpose. The students are required to pay Rs.200/- in case of request for sending transcript outside India.

3.8 Disputes on Admission & other University matters

The place of jurisdiction of filing of suit, if necessary, will be only New Delhi/Delhi.

3.9 Recognition

IGNOU Degrees/Diplomas/Certificates are recognized by all member Universities of Association of Indian Universities (AIU) and are at par with Degrees/Diplomas/Certificates of all Indian Universities/Institutions, as per UGC Circular letter no. F.1-52/ 2000(CPP-II) dated 5th May, 2004, AIU Circular No. EV/11(449/94/ 176915-177115 dated January 14, 1994 & AICTE Circular No. AICTE/Academic/MOU-DEC/2005 dated May 13, 2005. (See Annexure-I, II & III)

PREVENTION OF MALPRACTICE/NOTICE FOR GENERAL PUBLIC

Students seeking admission to various academic programmes of Indira Gandhi National Open University are advised to directly contact IGNOU headquarters at New Delhi. Students interacting with intermediaries shall do so at their own risk and cost.

However, in case of any specific complaint regarding fraudulent institutions, fleecing students etc., please contact any of the following members of the Malpractices Prevention Committee:

1. Prof. Kapil Kumar (Tele: 2953 6342)
2. Prof. Anu Aneja, SOCE (Tele: 2953 6347)
3. Dr. S.B. Arora, Director, SOHS (Tele: 2953 2965)
4. Prof Sunita Malthorta, SOS (Tele: 2953 2167)
5. Registrar (Admn.) (Tele: 2953 2098)
6. Registrar (SED) (Tele:2953 5828)

As per directions of Hon'ble Supreme Court of India ragging is prohibited. If any incident of ragging comes to the notice of the authority the concerned student shall be given liberty to explain and if his/her explanation is not found satisfactory, the authority would expel him/her from the University.

PRE-ADMISSION ENQUIRY ON ACADEMIC PROGRAMME

If you have any queries on academic aspects of the programme please contact Director, SOITS as indicated below on the address of the University.

For further information, contact:
Dr. Babu P. Remesh/Dr. Sadananda Sahoo
School of Interdisciplinary and
Transdisciplinary Studies
Indira Gandhi National Open University
Maidan Garhi, New Delhi-110068
Ph: 011-29571114
Email: babu@ignou.ac.in

For any further detail please visit our website: <http://www.ignou.ac.in>

**UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110002**

No.F.1-52/2000(CPP-II) 5th May, 2004

The Registrar
Indira Gandhi National Open University
Maidan Garhi
New Delhi-110068

Sub: RECOGNITION OF DEGREES AWARDED BY OPEN UNIVERSITIES

Sir/Madam,

There are a number of open Universities in the country offering various degrees/diploma through the mode of non-formal education. The Open Universities have been established in the country by an Act of Parliament of State Legislature in accordance with the provisions contained in Section 2(F) of the UGC Act, 1956. These universities are, therefore, empowered to award degrees in terms of Section 22(1) of the UGC Act, 1956.

A circular was earlier issued vide UGC letter N.F. 1-8/92(CPP) dated February, 1992 mentioning that the Certificates, Diplomas and Degrees awarded by Indira Gandhi National Open University are to be treated equivalent to the corresponding awards of the Universities in the country. Attention is further invited to UGC circular No. F1-25/93(CPP-II) dated 28th July, 1993(copy enclosed) for recognition of degrees and diplomas as well as transfer of credit for courses successfully completed by students between the two types of Universities so that the mobility of students from Open University stream to traditional Universities is ensured without any difficulty.

The UGC has specified the nomenclature of degrees under Section 22(3) of the UGC Act, 1956 to ensure mandatory requirements viz. minimum essential academic inputs required for awarding such degrees. A copy of Gazette Notification regarding specification of degrees issued vide No. 1-52/97(CPP-II) dated 31st January 2004 is enclosed. The details are also given in UGC Web site: www.ugc.ac.in

May, I therefore request you to treat the Degrees/Diploma/Certificates awarded by the Open Universities in conformity with the UGC notification on specification of Degrees as equivalent to the corresponding awards of the traditional Universities in the country.

Yours faithfully

Sd/-
(Dr. [Mrs.] Pankaj Mittal)
Joint Secretary

Encl: As above

**ASSOCIATION OF INDIAN UNIVERSITIES
AIU HOUSE, 16 KOTLA MARG , NEW DELHI-110002**

Phone: 3312305, 3313390 Gram: ASINGU

3310059, 3312429 Telex: 31 66180 AIU IN

Fax: 011-3315105

No. EV/II(449)/94/176915-177115

January 14, 1994

The Registrar(s)
Member Universities

Subject: Recognition of Degrees/Diplomas of Open Universities

Dear Sir,

The Standing Committee at its 237th meeting held at Utkal University and the 68th Annual Session of the AIU and in December, 1993 at the University of Delhi have decided to in principle that the Degrees of the Open Universities be recognized in terms of the following resolutions:

“Resolved that the examinations of one University should be recognized by another on a reciprocal basis, provided that the entrance qualification, duration of course and the general standard of attainment are similar to those prescribed by the recognized university.”

“Further resolved that in case of Degrees awarded by Open Universities, the conditions regarding entrance qualifications and duration of the course be relaxed provided that the general standard of attainment are similar to those prescribed by the recognized university”.

The decision is brought to the notice of the Universities for favour of appropriate action in the matter. The additional information, if required in this behalf, may kindly be obtained from the Registrar of the Universities direct.

Thanking you,

Yours faithfully,

Sd/-

(K.C. KALRA)
Joint Secretary

Declaration by the Applicant

I hereby declare that I have read and understood the conditions of eligibility for Master's Degree Programme in **Labour and Development** for which I seek admission. I fulfill the minimum eligibility criteria and I have provided necessary information in this regard. In the event of any information being found incorrect or misleading, my candidature shall be liable to cancellation by the University at any time and I shall not be entitled to refund of any fee paid by me to the University. Further, I have carefully studied the rules of the University as printed in the Prospectus and I accept them and shall not raise any dispute in the future over the same rules.

(Signature of the Applicant)

Date:

INSTRUCTIONS FOR CANDIDATES

1. Please send your Filled Application form by Regd. Post / Speed Post to the
Director (I/C)
School of Interdisciplinary and Transdisciplinary Studies
Block No.1
Indira Gandhi National Open University
Maidan Garhi New Delhi- 110068
2. Application submitted at any other office of the University will not be entertained.
3. Please retain the photocopy of the filled-in form for future reference.
4. Affix the photograph and enclose the following:
 - i) Attested Certificates and Mark sheets in support of your educational qualifications.
 - ii) Attested Category Certificate for SC/ST/PH/OBC/Kashmiri Migrant/War Widow candidates, BPL Category wherever required.
 - iii) Attested Age certificate

Enrolment No. _____

Name of the Programme _____

Name _____

Father's/Husband's Name _____

Address (in Capital Letters) _____

Pin Code _____

Full Signature of the Candidate _____

PASTE

LATEST PHOTOGRAPH TO BE
PASTED WHICH WILL BE
ATTESTED BY UNIVERSITY
OFFICE

Attested by _____
Director (I/C), School of
Interdisciplinary and Transdisciplinary
Studies
Indira Gandhi National Open University
Maidan Garhi, New Delhi – 110068



INDIRA GANDHI NATIONAL OPEN UNIVERSITY

ACKNOWLEDGEMENT CARD

Dear Student,

Thank you for joining IGNOU Programme. We acknowledge the receipt of your application form. Please mention Enrolment Number and the programme applied for in all your future correspondence with the University.

To be filled in by the Student.

Course Applied for :

DD/Challan No. :

DD/Challan Date :

Amount :

DD Drawn on :

**For Office
Use Only**

Your Enrolment Number is

INSTRUCTIONS

1. This card should be produced on demand at the Examination Centre or any other Establishment of IGNOU to use its facilities.
2. The facilities would be available only relating to the course or courses for which the student is actually registered.
3. Loss of Identity Card is to be reported immediately to the nearest Police Station.
4. Duplicate Identity Card will be issued by the Director (I/C), SOITS on payment of Rs.100 by way of a Demand Draft in favour of IGNOU, payable at New Delhi.
5. Identity Card is to be submitted to the issuing authority after completion of the said programme



**INDIRA GANDHI NATIONAL OPEN
UNIVERSITY**

**STUDENT CARD
(FOR USE OF IGNOU FACILITIES
ONLY)**



Please mention your full postal address at the space allocated

To

Affix
Postage
stamp for
Rs 6/-

From
Director (I/C),
School of
Interdisciplinary and
Transdisciplinary
Studies
IGNOU
New Delhi – 68

CITY: _____

STATE: _____

PIN:

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